

CYCEAB

Child and Youth Care Educational Accreditation  
Board of Canada

Annual Report

2024-25

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Child and Youth Care Educational Accreditation Board of Canada (CYCEAB)  
2024/2025 Board of Directors:

**Executive:**

President- Rebecca Stiller

Vice President- Kate Pipe

Treasurer- Jessica Morris

Secretary- Shelly Currie

**Directors at Large:**

Sheva Leon

Travis Sampson

Emmie Henderson-Dekort

Kerri Haley (November 2024-August 2025)

Graham McPheat (November 2025-present)

Charlotte Serpa (Past President)

## Message from our President:

As President of the Child and Youth Care Educational Accreditation Board of Canada, I am honoured to reflect on another year of extraordinary commitment, collaboration, and progress. This year marked a pivotal milestone in our organization's journey: the completion of the CYCEAB Strategic Plan 2025–2030. Through countless hours of discussion, drafting, and revision, our Board of Directors, staff, and community members collaborated to create a plan that will guide us over the next five years with clarity, courage, and purpose. It is both a roadmap and a shared vision for the future of CYC education in Canada.

The process of completing this plan has been a true reflection of our community: thoughtful, relational, and deeply dedicated to the integrity of our field. Amidst an increasingly challenging political and economic climate, our board and staff have demonstrated an unwavering commitment. Across the country, post-secondary institutions are navigating tightening budgets and complex structural changes, realities that have also affected our organization's financial landscape. Yet in the face of these pressures, our collective response has been one of innovation, responsibility, and hope. We have taken clear and decisive action to ensure financial sustainability, reviewing our operational practices and exploring new strategies to strengthen our foundation for years to come.

I continue to be inspired by the people who make the CYCEAB what it is: our volunteer board directors, who give their time and expertise so generously; our committee members and reviewers, whose behind-the-scenes work upholds the quality of CYC education across Canada; and our staff, whose steady leadership and administrative care ensure that all of this work remains coordinated and impactful.

As we look ahead, we do so with optimism and determination. Our strategic plan lays out a clear direction for advancing accreditation standards, deepening member engagement, and strengthening our role as a national voice for Child and Youth Care education. In the coming year, we will continue to advocate for CYC programs and the post-secondary educators who prepare future practitioners to engage with young people, families, and communities in meaningful, just, and relational ways.

On behalf of the CYCEAB Board of Directors, we would like to express our sincere gratitude for your ongoing support, partnership, and confidence in the work we do. Together, we are building not only a stronger organization but also a stronger field.

Respectfully submitted,

Rebecca Stiller, MSc, CYCC, PhD Candidate President, Child and Youth Care Educational Accreditation Board of Canada

## CYCEAB Communications Committee update for 2024-25

Members: Paola Ostinelli (chair), Nicole Murray, Sheva Leon, Shelly Currie.

Mandate: The Communications Committee supports the internal and external communications priorities of CYCEAB, including web-based communications and public relations.

The Communications Committee is a dedicated group with representation from the Central and Eastern regions, and we are actively recruiting new members to join our committee!

During the 2024-2025 year our committee published newsletters for fall, winter, and spring/summer, which featured information about board members, committees, student achievements, accreditation updates, and relevant resources related to CYC education. These newsletters were distributed to members, shared on social media, and posted on our updated website.

Our committee also worked to enhance our presence on social media platforms such as Facebook and Instagram, where we share content including program and student success stories, board member highlights, innovative assignments and projects, and other notable accomplishments.

The Communications Committee collaborated with the Operations Manager and Senior Governance Officer to update the website and utilize photos from our annual photo contest for accreditation and promotional materials. The photo contest supports the CYCEAB to expand our collection of images that represent the diversity of our CYC students and classrooms nationwide. Additionally, we continue working with the Secretary of the Board of Directors to update the master contact list and expand our reach to accredited programs and faculty members.

We look forward to expanding our committee, continuing our presence on social media, and exploring further opportunities to showcase and promote the work of CYCEAB and its members for the 2025-26 year!

## CYCEAB Education committee update for 2024-25

Members: Charlotte Serpa (Chair)

Wolfgang Vachon, Heather Snell, Heather Modlin, Graham McPheat, Deb Getz, Mark Littlefield, Michelle Briegel and Emmie Henderson-Dekort

**Mandate:** The Education Committee works collaboratively with the National CYC Conference Organizing Committee to facilitate the pre-conference Education Day and develops ongoing professional development opportunities through feedback collected from CYCEAB membership and Education Day participants. This committee serves as a liaison for feedback relating to professional development opportunities from all of those involved in CYC education be they post-secondary educators, students, young people, agency partners, or CYC Practitioners, to ensure a vibrant and dynamic educational accreditation process. The Education Committee is also available to provide insight and feedback to the CYCEAB regarding themes and trends in CYC education to ensure the accreditation process is current and aligned with quality enhancement needs of the membership and accredited programs.

The Education Committee also facilitated several webinars / professional development opportunities that were open to everyone and free for CYCEAB members.

In February, Wolfgang Vachon and Shanon Brown hosted "Academic Intelligence in the Age of AI," exploring practical applications in CYC education and the broader field.

In March, the committee facilitated an International Student "meet up" that was held, aiming to create an open space for students to connect and explore what child and youth Care looks like in different regions, as well as join a dialogue that strengthens our collective understanding of CYC practice.

In April, Dr. Jaspreet Bal facilitated a webinar about supporting International Students in CYC. This presentation examined the context of current CYC education, outlined the details of the Brampton International Student chapter, and provided suggestions for next steps.

In May, Travis Sampson hosted a workshop about UNGRADING. It examined the history of grades in the education system, considering the congruence between an ungraded approach and the decolonization of education, as well as the overlaps between upgrading in CYC education and a relational Child and Youth Care Approach.

And finally, in June, with the support of Kate Hahn at Sheridan College, Wolfgang Vachon facilitated Education Day for the OACYC Provincial Conference.

The theme of this year's conference is Constructing Communities of Practice. Currently, the state of post-secondary education across the province is in a crisis. We continue to strive to provide the

best education possible so that all the children, youth, families, and communities we serve will have the support, resources, care, and love they need.

The committee is working on Education Day for the World/National CYC conference in June 2026 to be held in Newfoundland.

## CYCEAB Finance Committee update for 2024-25

### **Members:**

Jessica Morris (Treasurer & Chair), Suong Polley, Travis Sampson, Dianne Marcellus-Kerr

### **Mandate:**

The Finance Committee supports the CYCEAB Board of Directors in meeting its fiduciary and governance responsibilities related to financial planning, oversight, and long-term sustainability. The committee's primary role is to ensure strong financial stewardship and effective monitoring of CYCEAB's financial health.

The committee continued to operate within a formalized structure, including an action plan with clear priorities and goals approved by the Board of Directors. A core area of focus this year has been organizational sustainability, a challenge shared by many small not-for-profit organizations. We anticipate that the development of the 2025 Strategic Plan will further guide our efforts to stabilize cash flow, strengthen financial resilience, and ensure that resources remain aligned with the essential work of accreditation and CYCEAB operations.

Throughout the year, the committee provided quarterly financial statements and an annual budget forecast to the Board, supporting informed decision-making.

Manager collaborated with Avail CPA to complete the compilation engagement for the fiscal year ending June 30, 2025. The resulting report and financial statements are included in this Annual Report. CYCEAB ended the year with a net deficiency of (\$1,539), a decrease over last year's balance of a net asset of \$5,713. Revenue increased slightly from last year due to four accreditation applications submitted in the fall of 2024.

The committee remains committed to ensuring CYCEAB's financial accountability, transparency, and sustainability as we enter the next fiscal year.

## CYCEAB Policies & Procedures Committee update for 2024-2025:

Members: Rebecca Stiller, Dianne Marcellus-Kerr, Wendy Weninger, Gillian Claybourne, Joanne Fraser, MacKenzie Fraser, and Jill Thompson

Mandate: The Policies and Procedures Committee creates and updates policies and procedures, for approval by the Board of Directors, to facilitate CYCEAB operations in accordance with CYCEAB bylaws.

Over the past year, the Policy and Procedures Committee focused on completing the comprehensive policy review process initiated the previous year. The committee met regularly to ensure steady progress and achieved significant milestones, including a full review of the organization's bylaws with recommendations to the Board to clarify language and remove duplication. We also redeveloped and streamlined the policy template, reorganized the overall policy framework, and reviewed every existing policy for clarity, consistency, and alignment with current practice. Each policy was rewritten within the new template and integrated into the updated framework, which is now being implemented on the organization's website. This new format, listing individual policies by category rather than within a single manual, aligns with best practices among similar organizations and enhances accessibility and transparency for all stakeholders.

## Human Resources (HR) Committee update for 2024-2025:

No update as this committee was temporarily folded into executive committee due to time and member constraints.

## CYCEAB Practicum Committee update for 2024-25

Chair: Kate Pipe Members: Shelly Currie, Jenny McGrath, Christine Pope, Chelan McCallion, Ken Brill, Sean Flaherty, Jaclyn Wickens, Michelle Everett, Saira Batasar-Johnie

Mandate: The Practicum Committee promotes and supports the Child and Youth Care field work as a core component of CYC education. The committee is dedicated to reviewing, strengthening, and advocating for practicum design and delivery to ensure alignment with CYCEAB standards and the ongoing development of excellence in the field.

Over the past year, the Practicum Committee has continued to build community and strengthen the pedagogy of practicum within Child and Youth Care education. Our work has focused on deepening connections across programs, supporting dialogue around field-based learning, and contributing to the literature of CYC practicum.

Through our monthly virtual coffee chats, we created spaces for networking, knowledge sharing, and peer support among educators. These sessions have become a valued opportunity to exchange ideas and explore challenges. We also expanded our social media presence to help strengthen our sense of community across institutions and programs.

In 2025, the committee undertook a review of practicum practices to ensure alignment with the CYCEAB Self-Study Guide, reaffirming our commitment to consistency, relevance, and quality in practicum design and delivery. We were also proud to contribute to the literature through a publication in CYC-Net.

Looking ahead, the Practicum Committee is excited to build on this momentum in 2026. We aim to deepen our contribution to literature, pursuing further publication opportunities. We also hope to expand member engagement through social media initiatives, including short video profiles that highlight student, supervisor and educator voices from the field.

Our popular virtual coffee chats will continue, offering spaces for connection and collaboration.

The Practicum Committee remains committed to fostering connection, community and excellence in CYC education by supporting meaningful practicum experiences for students, educators and supervisors.

## Standards Development and Implementation Committee (SD&I) for 2024-2025

**Mandate:** The Standards Development and Implementation Committee (SD&I) provides direction to the CYCEAB Board of Directors on the accreditation requirements for post-secondary Child and Youth Care programs.

**Members:** Wendy Weninger (Chair), Kelly Cassano, Theresa Fraser, Michelle Holbrook, Marilyn Jerowsky, Jessica Morris, Charlene Robert, Heather Sago, Charlotte Serpa

The SD&I Committee's objectives for 2024-2025 (as approved by the Board of Directors May 17, 2024), and completed action items, are as follows:

### Objective #1:

Seek feedback from accredited programs, reviewers, and board members for 2025 revisions to accreditation documents.

### Completed action items:

- As part of the Accreditation Coordinator's role, feedback from all recently (within the last year) accredited programs were received.
- Meetings seeking feedback, hosted by SD&I, were held with Reviewers/Recommendation Panel members on March 26 and April 15, 2025.
- Feedback on accreditation documents was provided by SD&I Committee members, Board members and from the Practicum Committee.
- All feedback on the Self-Study document was considered for the 2025 accreditation document revisions. SD&I Chair/Accreditation Coordinator and CYCEAB Operations Manager and Senior Governance Officer completed the edits and revisions for the August 15 deadline of posting 2025 accreditation documents to the website.

### Objective #2:

#### Data collection advisement:

- o Define parameters for focus groups as a means for data collection from students, graduates and alumni, and community partners.
- o Review surveys for alignment to the self-study sections, topic areas, etc.
- o Make recommendations for survey response rate targets.

### Completed action items:

- Mandatory survey questions, as well as focus group questions and facilitator guidelines, were developed. Attention was focused on ensuring these questions align closely to the Self-Study Guide. Surveys and/or focus groups are used for data gathering/feedback compilation from each of three potential sources - current students, graduates and community partners (practicum sites, employers, sector professionals). Programs are free to add additional questions if desired. The two documents - Survey Questions 2025 and Focus Group Questions and Guidelines 2025 can be found on the CYCEAB website.
- Information regarding response rates for surveys was sought from several post-secondary institutions, individuals engaged in research and published guidelines. The CYCEAB suggestions are found on page 31 of the 2025 Self-Study Guide.

## Thank you from all of us here at the CYCEAB

A heartfelt thank you to all our members, reviewers, recommendation panel members, and the many volunteer committee members who continue to share their time, expertise, and commitment. Your contributions strengthen the work of post-secondary Child and Youth Care accreditation and support the ongoing success of CYCEAB. We are deeply grateful for the leadership and care you bring to our shared mission.

**CHILD AND YOUTH CARE EDUCATIONAL ACCREDITATION BOARD OF  
CANADA**

**FINANCIAL INFORMATION**

**For the year ended June 30, 2025**

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**CHILD AND YOUTH CARE EDUCATIONAL ACCREDITATION BOARD OF  
CANADA**  
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June 30, 2025

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## COMPILATION ENGAGEMENT REPORT

To: The management of  
Child and Youth Care Educational Accreditation Board of Canada

On the basis of information provided by management, we have compiled the statement of financial position of Child and Youth Care Educational Accreditation Board of Canada as at June 30, 2025, the statement of operations and changes in net assets for the year then ended, and note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

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Fort Macleod, Alberta

Date to be determined

Chartered Professional Accountants

**CHILD AND YOUTH CARE EDUCATIONAL ACCREDITATION BOARD OF  
CANADA**  
**STATEMENT OF FINANCIAL POSITION**  
As at June 30, 2025

	2025	2024
<b>ASSETS</b>		
<b>Current</b>		
Cash	\$ 4,261	\$ 10,313
Accounts receivable	400	800
	\$ 4,661	\$ 11,113
<b>LIABILITIES AND FUND BALANCES</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 1,000	\$ -
Deferred revenue	5,200	5,400
	6,200	5,400
<b>(Net deficiency) net assets</b>	<b>(1,539)</b>	<b>5,713</b>
	\$ 4,661	\$ 11,113

Approved on behalf of the board:

Board of Directors

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Board of Directors

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**CHILD AND YOUTH CARE EDUCATIONAL ACCREDITATION BOARD OF  
CANADA**

**STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS  
For the year ended June 30, 2025**

	2025	2024
<hr/>		
<b>Revenue</b>		
Accreditation	\$ 24,000	\$ 18,000
Memberships	10,600	12,008
Webinar registration	-	140
	<hr/>	<hr/>
	34,600	30,148
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<b>Expenses</b>		
Contract fees and stipends	35,763	20,016
Professional fees	3,172	4,200
Insurance	1,256	1,360
Subscriptions	1,214	1,359
Website	271	424
Interest and bank charges	125	67
Office	51	1,257
	<hr/>	<hr/>
	41,852	28,683
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<b>(Deficiency) excess of revenue over expenses</b>	(7,252)	1,465
<b>Net assets, beginning of year</b>	5,713	4,248
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<b>(Net deficiency) net assets, end of year</b>	\$ (1,539)	\$ 5,713
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**CHILD AND YOUTH CARE EDUCATIONAL ACCREDITATION BOARD OF  
CANADA**  
**NOTE TO THE FINANCIAL INFORMATION**  
**For the year ended June 30, 2025**

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1. **Basis of accounting**

The accompanying compiled financial information has been prepared on the historical cost basis, reflecting cash transactions with the addition of:

- ◆ Membership receivable based on membership terms
- ◆ Accounts payable and accrued liabilities
- ◆ Membership revenue recorded based on the period of membership
- ◆ Accreditation and webinar revenue recorded when received or receivable