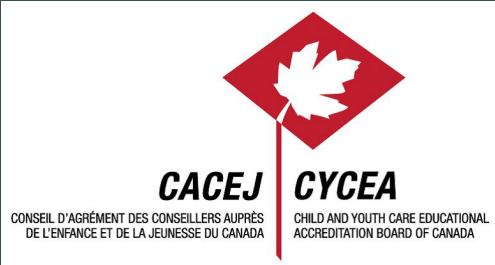


# CYCEAB ACCREDITATION PROCESS FLOWCHART 2025

- Key:**
- AC Accreditation Coordinator - [wendy.weninger@outlook.com](mailto:wendy.weninger@outlook.com)
  - OM Operations Manager and Senior Governance Officer - [admin@cycaccreditation.ca](mailto:admin@cycaccreditation.ca)
  - Applicant The institution and program applying for accreditation
  - RP Recommendation Panel



## Site Review and Reviewers' Report

After a successful submission review, and the assigned reviewers are in place, the accreditation applicant can proceed to the site review stage of the accreditation process. Reviewers are given four weeks to prepare for the site review at which time they will engage directly with an accreditation applicant to gain a deeper understanding of the current activities of the CYC program undergoing accreditation.

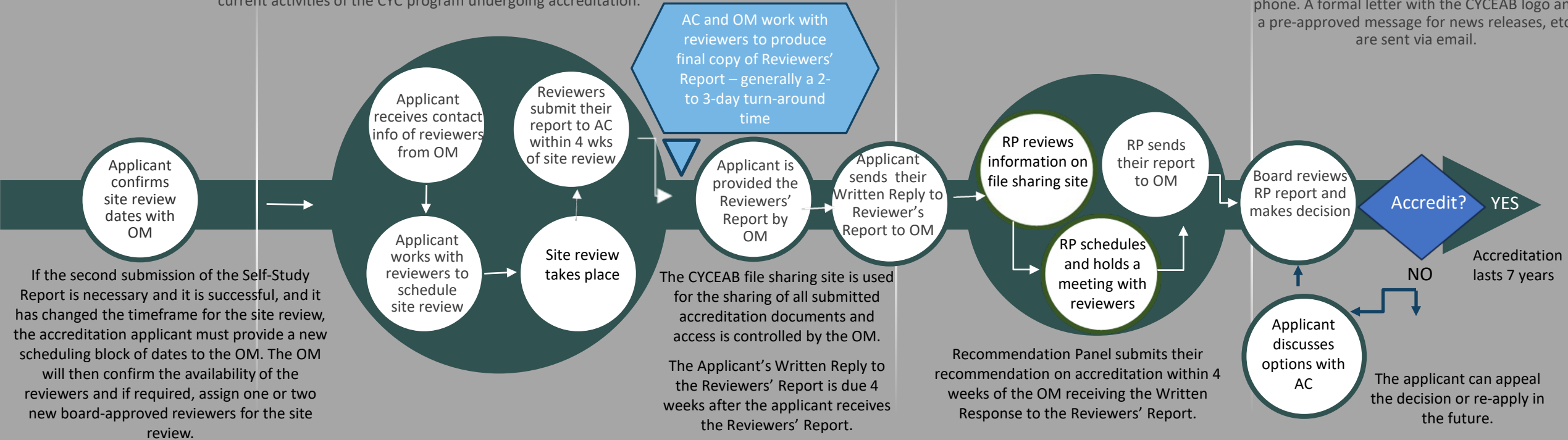
AC and OM work with reviewers to produce final copy of Reviewers' Report – generally a 2- to 3-day turn-around time

## Recommendation Panel

The Recommendation Panel's role is to provide a recommendation on accreditation to the CYCEAB Board of Directors. The panel is comprised of three board-approved reviewers.

## Decision on Accreditation

The CYCEAB Board of Directors makes the final decision on accreditation. The decision is relayed by the CYCEAB President to the primary accreditation applicant contact, preferably via phone. A formal letter with the CYCEAB logo and a pre-approved message for news releases, etc are sent via email.



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## Key:

AC	Accreditation Coordinator – <a href="mailto:wendy.weninger@outlook.com">wendy.weninger@outlook.com</a>
OM	Operations Manager and Senior Governance Officer - <a href="mailto:admin@cycaccreditation.ca">admin@cycaccreditation.ca</a>
Applicant	The institution and program applying for accreditation
RP	Recommendation Panel

