



## **Position: Board Director**

Are you an advocate for quality education in child and youth care? Are you interested in decision-making and collaborative work in educational accreditation? Have you thought about how you might contribute to the future of CYC education? Consider applying to become a future board member of the CYCEAB.

## **Authority and Responsibility**

The Board of Directors is the authority for the Child and Youth Care Educational Accreditation Board of Canada (CYCEAB), the organization that is charged with the accreditation of child and youth care post-secondary programs. As a member of the board of the CYCEAB, one acts in a position of trust for its member institutions and is responsible for the effective governance of the organization.

Board members are responsible for planning and overseeing the activities and policies of the CYCEAB and are accountable to the membership. A Director must have an affiliation to a post-secondary institution or a child and youth care association or program. Directors shall serve a term of two years to a maximum of three two-year terms.

The members of the board shall have a balanced representation among three regions of Canada: Western, Central and Northern and Eastern. Directors shall serve and vote as individuals and not as functional constituents of the bodies to which they belong.

## **Requirements**

Requirements of board members include:

- Commitment to the work of the organization.
- Knowledge and skills in one or more areas of board governance: policy, finance, programs, personnel, and advocacy.
- Willingness to serve on committees.
- Attendance at monthly board meetings.
- Attendance at meetings of assigned committees.
- Attendance at Annual General Meetings.
- Attendance at membership meetings.
- Support of special events.

## **Time Commitment**

Board members participate in monthly conference calls throughout the year. Additionally, board members participate in conference calls and ongoing communication with their assigned committees, task forces, and work groups. Board members are expected to prepare for, attend, and conscientiously participate in board meetings and to participate fully in one or more committees.

## **Benefits**

Board members of the CYCEAB can expect satisfaction of making a difference in the field of CYC through their advocacy and affirmation of the educational accreditation process and will have the opportunity to work with individuals of diverse backgrounds.

## **How to Apply**

Please submit an application letter to CYCEAB c/o [cyceab@lethbridgecollege.ca](mailto:cyceab@lethbridgecollege.ca). Your application letter will be included in the agenda package for the Annual General Meeting web conference, which is scheduled for Tuesday, January 19, 2021, 9:00-10:00 MST.

Please answer the following questions within your application letter:

- What region are you from as defined in the CYCEAB bylaws?  
*West* includes British Columbia, Alberta, Saskatchewan, Manitoba; *Central and Northern* includes Ontario, Quebec, Nunavut, Northwest Territories, Yukon; *East* includes Newfoundland, Nova Scotia, New Brunswick, Prince Edward Island.
- How are you involved in child and youth care education?
- How are you staying current in child and youth care education?
- What has your relationship been to CYCEAB; e.g., were you a member of one of CYCEAB's committees?
- How do you think you can contribute as a CYCEAB board member?